**OPENING REPORTS**

Meeting is delayed due to quorum being engaged in a tense game of Epic Spell Wars of the Battle Wizards.

**PRESIDENT**

Food thing has been done. Will schedule a board games night for next Thursday. I have a massive massive project due on Friday so sadness.

**VICE PRESIDENT**

The puzzle pieces for camp are coming together. Once these are done my master plan will finally come to fruition.

**TREASURER**

$3400.79! We’re making money, money is good. Yay money. I’ve looked at the grants. Thanks Guild. Will do after group assignment (everything is bad).

**SECRETARY**

Mailing list is working! Freshers are being subscribed. These minutes will go out to it! Hooray!

**LIBRARIAN**

Blood and Smoke arrived. [“It’s sexy” – JVB] [JVB rubs his face against it]. [A long discussion comparing its physical size to the other nWoD books ensues]. [JVB may literally be in love with a book]. [He’s sighing and gazing at it longingly].

I rearranged all of the books solely because of Blood and Smoke. D100 and D10 systems are split up. Books are now utilising the recently freed shelves.

**FRESHER REP**

I submitted WWC check. Booked first aid thing. Cleaned the room a bit. Something something freshers.

**AGENDA ITEMS**

1. Camp
	* JVB needs documents tonight, so he can take them to Guild, then it’ll be done.
2. CH Ball
	* Rowan, Ruisi, and Frames will be the rep type people
	* Someday Jake will be a well-practiced old and grumpy man, but for now he is only pretending.
3. Poster Details
	* “Concealed weapons” needs a little disclaimer.

**GENERAL BUSINESS**

Jeremy cleaned up the loft. Thanks Jeremy!

We need a new magic box. Steven will get it.

**ACTION ITEMS**

1. Jake’s one shots
	* Was done. Noone enjoyed running it. It won’t be returned to because it’s dumb. Rowan thinks it was good, and raises the point that it was on a Saturday at the end of semester.
	* One shots will be paused until next semester. Next one will be Call of Cthulu.
2. Frames’ GM panel
	* As per last week (muffled sobbing)
3. Rowan’s board games night
	* Next Thursday.
4. Rowan to bring up whiteboard with tenancy.
	* Have a meeting tomorrow.
5. Frames to write camp sign-up forms (over 18s, under 18s, section for dietary requirements, list of niceties the site or us provides, remind people to organise their own way there)
	* Done 14/05. Sarah to improve
6. Sarah and Rowan to organise food menu and kitchen roster (~$20-$25 per head)
	* Rowan wrote a thing. Will be uploaded to committee Facebook page. Brunches and dinner will be the thing. We’ll set out cereal and toast at 7am. Official brunch 10am-11am. Snacks will be around throughout the day (i.e. bread and condiments and fruit). Dinner will also be done.
7. Jake to organise first aid roster
	* None of the first aiders will be drinking. Jake will rotate everyone for 2 nights each. Jake and Ruisi will have two nights each, Rowan and JVB will be medic for one night each. (Jake (principle)/ Ruisi, JVB/ Rowan (principle), Jake(principle)/Ruisi)
8. Steven to organise alcohol serving roster
	* JVB first night plus Roland, Steven second night plus Sarah, Steven third night plus Blair.
	* Steven will also be in charge of taking alcohol of people and stowing it
9. Steven to provide lanyards (2 for RSA)
	* Steven has them. Will put things on them.
10. Gabby to order wristbands
	* Two colours, 50 of each. Will order more if we think we’ll need more.
11. Gabby to make posters
	* Done
12. Steven to make door signage
	* Steven needs fonts etc. from Gabby.
13. Frames to do risk assessment and send to Blair
	* Done 14/05
14. Ruisi to do cleaning schedule
	* Will do tonight + send to JVB.
15. Sarah needs to get started on grants applications (due week 13)
	* [Deranged laughter]
16. Gabby to label donors on books (Steven/ Epic Spell Wars of the Battle Wizards, talk to Frames to find out about other stuff)
	* shhhh
17. Jake and Ruisi to Gatekeeper train Kieran
	* Yep done. Good job Kieran.

**ACTIONED ITEMS**

1. Sarah to confirm camp signup forms
2. Steven to make a thing of camp leader faces
3. Steven to buy another box of magic.
4. Steven to make door signage
5. Gabby to label donors on books etc.
6. Gabby to buy wristbands
7. Rowan’s meeting